

August 7-11, 2017
REGISTRATION FORM - NHTCA/NHCTCA CERTIFICATION PROGRAM

Name _____ Title _____

Municipality Mailing Address _____, NH Zip _____

Phone _____ Fax _____

Municipality _____ E-mail _____

Auditor _____

Address for future mailings (if different) _____

Course choice: A _____ B _____ C _____ D _____ (See next page for choices) Class Year is 2017.

Please Indicate your Attendance Year: 1 _____ 2 _____ 3 _____ 4 _____

This program is offered on a weekly or daily basis. Choose the program that best suits your needs.

Weekly Fee (includes room, board, lunch* and registration fee)	435.00	_____
Add \$100.00 for a single room	100.00	_____
Commuter Fee (includes lunch* for 5 days and registration fee)	260.00	_____
Day course for those not attending full week - <u>Registration Fee</u>	60.00	_____
Monday (includes lunch)*	40.00	_____
Tuesday " "	40.00	_____
Wednesday " "	40.00	_____
Thursday " "	40.00	_____
Friday " "	40.00	_____
Recertification Fee (includes registration & lunch)	75.00	_____

TOTAL DUE _____

**Note: We are unable to accommodate special dietary requests. Please plan accordingly.*

If you are staying at the Inn, please give us the following information:

Single room? Yes _____ No _____ **Check In:** Sunday _____ Monday _____

If sharing a room, give the name of the person you are sharing with _____

Willing/able to help at Hotel or during classes (please indicate availability) _____

Please share a recipe for our cookbook. Email recipe to: jwhite@townoflittleton.org, or fax to: 603-444-0735.

Anyone interested in baking for snacks, please indicate _____

PLEASE NOTE: ATTENDANCE AT SPRING WORKSHOPS AND/OR FALL CONVENTION FOR TAX COLLECTORS; REGIONAL MEETINGS AND/OR FALL CONVENTION FOR CITY/TOWN CLERKS IS NECESSARY TO ATTAIN OR RETAIN CERTIFICATION. IT IS ALSO NECESSARY TO ATTEND A RECERTIFICATION CLASS AT LEAST ONCE EVERY 5 YEARS. FOR MORE INFORMATION, PLEASE SEE ATTACHED RULES & REGULATIONS.

This registration form together with payment or signed purchase order must be received by July 5, 2017.

*****Absolutely no changes can be made after July 28, 2017.**

Make checks payable to "NHTCA/NHCTCA JOINT CERTIFICATION PROGRAM" Send checks to:

NHTCA/NHCTCA JOINT CERTIFICATION COMMITTEE
 c/o Katie Gargano, Treasurer
 316 Central Street
 Franklin, NH 03235

Date of Confirmation: _____ Check # _____ Amount \$ _____