

**NEW HAMPSHIRE CITY & TOWN CLERKS’
93rd ANNUAL CONFERENCE
OCTOBER 24, 25, AND 26, 2018**

**“EVERY JOB IS A SELF-PORTRAIT OF THE PERSON WHO DOES IT. AUTOGRAPH YOUR
WORK WITH EXCELLENCE”**

WEDNESDAY, OCTOBER 24

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| 8:00 a.m. – 9:30 a.m. | Breakfast on Your Own (Available in Champney’s) |
| 9:00 a.m. – 11:00 a.m. | New Clerk’s Workshop Refresher Course – Hampshire Hall |
| 8:30 a.m. – 1:00 p.m. | Conference Registration, Sale Items & Raffle –Main Lobby |
| 10:00 a.m. – 11:00 a.m. | Executive Board Meeting – Kearsarge Room |
| 10:00 a.m. – 4:00 p.m. | Vendor Exhibits Open |
| 11:30 a.m. - 1:00 p.m. | Lunch – Champney’s |
| 1:00 p.m. – 2:00 p.m. | ANNUAL MEETING – Hampshire Hall
Introduction of Hotel Manager – Patricia Waterman
Welcome from, Jon Sallineen, Hotel Manager
Welcome –Kelli Barnaby, President
Salute to the Flag – Raymah Simpson, 1st Vice President
Inspirational words – Marge Morgan, 2nd Vice President
Executive Board Introductions – Kelli Barnaby, President
Welcome New Clerks – Kelli Barnaby, President
Reports contained in packets:
Minutes of Annual Meeting of September 6, 7, and 8, 2017
Treasurer’s Report and Auditor’s Report
Report of Legislative Committee
Report of Scholarship Committee
Report of Six Regional Workshops
Report of the Vital Records Improvement Committee
Report of Conference Committee
Longevity Awards –Kelli Barnaby, President
Resolutions in Recognition of Clerks – Sue McKinnon
Recognition of Certification Attendees -Kathy Seaver
Report of New England Conference- Andrea Kohler
Recognition of NEMCI attendees – Kerri Parker
Report of Nominating Committee – Lori Radke
Nominations from the floor
Election of Officers
Recognition of Vendors – Kathleen Pelissier |

Other Business

- 2:00 p.m. – 4:00 p.m.** **Corey MacDonald – Reviewing Social Networking Sites and Ways To Limit Exposure for Individuals and Municipalities**
- 4:00 p.m. – 5:30 p.m.** **Free Time - Hospitality – Kearsarge Room**
- 6:00 p.m. – 7:00 p.m.** **Cocktail Reception /Cash Bar- Pool Side (weather permitting)**
- 7:00 p.m. – 10:00 p.m.** **Dinner Buffet with a fun night with comedian Justin McKinney in Hampshire Hall**

THURSDAY, OCTOBER 25 - HAMPSHIRE HALL

- 7:30 a.m. – 10:00 a.m.** **Breakfast Buffet – Champney’s**
- 7:30 a.m. – 9:00 a.m.** **Conference Registration & Raffle – Main Lobby**
- 10:00 a.m. – 4:00 p.m.** **Vendor Exhibits Open**
- 9:00 a.m. – 11:30 a.m.** **Motor Vehicle and Title**
- 9.00 a.m. – 11:30 a.m.** **City Clerk’s Roundtable – Patty Little, City Clerk of Keene Palmer’s Lounge**
- 11.30 a.m. – 1:00 p.m.** **Lunch Buffet – Champney’s**
- 1:00 p.m. – 4:00 p.m.** **Vital Records
Secretary of State – Elections**
- 2:30 p.m.** **Afternoon Break with Vendors**
- 4:00 p.m.** **Regional Baskets and Vendor Drawings with the Vendors
In Hampshire Hall**
- 4:00 p.m. – 5:00 p.m.** **Free Time-Hospitality – Kearsarge Room**
- 6:00 p.m. – 7:00 p.m.** **President’s Reception/Cash Bar – Pool Side (Weather Permitting)**
- 7:00 p.m. – 10:00 p.m.** **Annual Banquet – Hampshire Hall
Recognition of Past Presidents
Induction of Officers
Raffle Drawings**

FRIDAY, OCTOBER 26

7:30 a.m. – 10:00 a.m.

Breakfast Buffet – Champney’s

8:00 a.m. – 9:00 a.m.

Executive Board Meeting – Palmer’s Lounge

9:00 a.m. – 10:30 a.m.

**Brian Burford, State Archivist, Records Management and
Electronic Records**

10:30 a.m. – 11:30 a.m.

Round Table/Rap Session (State Agencies) – Hampshire Hall

11:30 a.m.

Hotel Checkout