

August 10 – 14, 2026

REGISTRATION FORM - NHTCA/NHCTCA CERTIFICATION PROGRAM

Name _____ Title _____

Municipality Mailing Address _____, NH Zip _____

Municipality _____ E-mail _____

Phone _____ Date Elected / Appointed _____

Course choice (from Class Sheet on next page): A _____ B _____ C _____ D _____ Class Year is 2026

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DO YOU PROCESS THE FOLLOWING: MOTOR VEHICLE _____ BOATS _____

What Tax Software do you use: _____ Have you received a Moose Grant? _____
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Please Indicate your Attendance Year: 1 _____ 2 _____ 3 _____ (Year 3 Indicate Shirt Size _____) 4 _____

This program is offered on a weekly or daily basis. Choose the program that best suits your needs.

Weekly Registration Fee (includes lunch* for 5 days and registration) 260.00 _____

Day course for those not attending full week: Registration Fee 60.00 _____

Lunch is included with registration -- Monday 40.00 _____

We are unable to accommodate Tuesday 40.00 _____

special dietary requests. Wednesday 40.00 _____

Please plan accordingly. Thursday 40.00 _____

Friday 40.00 _____

TOTAL DUE _____

If you are staying at the Hampton Inn contact information is on separate form. **Check in:** Sunday _____ Monday _____

Are you willing/able to help at hotel or during classes (please indicate availability) _____

Are you interested in helping provide snacks? We ask anyone who likes to bake and would like to provide a snack to indicate so and what day (Mon, Tues, Wed, Thur) you can help us out with. We have had cookies, muffins, sweet breads, etc. Whatever your passion. Please indicate _____

PLEASE NOTE: ATTENDANCE AT SPRING WORKSHOPS AND/OR FALL CONVENTION FOR TAX COLLECTORS; REGIONAL MEETINGS AND/OR FALL CONVENTION FOR CITY/TOWN CLERKS IS NECESSARY TO RETAIN CERTIFICATION. FOR MORE INFORMATION, PLEASE SEE ATTACHED RULES & REGULATIONS.

This registration form must be received by May 8, 2026. Email to: tlittlefield@newmarketnh.gov

*****Absolutely no changes can be made after June 15, 2026****

Make checks payable to “NHTCA/NHCTCA JOINT CERTIFICATION PROGRAM”

Mail checks by June 2, 2026 to: NHTCA/NHCTCA JOINT CERTIFICATION COMMITTEE
c/o Terri Littlefield, Treasurer
186 Main Street
Newmarket, NH 03857

Date of Confirmation: _____ Check # _____ Amount \$ _____