

2023 Classes - Certification	Instructors	Notes
-- Healthtrust Bldg.		
Monday, August 7		
Re-Certificaiton: De-escalation- AM 1/2 day	Rick Van Wickler	Fee \$675.00 plus travel (Class at HealthTrust Bldg)
Legislative Process & Visit to State House	Demers & Prasol: 30-40 min	Shaun, Jonathan or Tom will present
	State House - 1 hour	Tour (2:00?)
Primex		
Monday, August 7		
Stress Management -AM 1/2 day	Jim Ognibene	Fee \$1,000.00 jim@visioneerconsulting.com
Vital Statistics - AM 1/2 day 10		
Reduce & Manage Conflict - PM 1/2 day	Nicole Armaganian	Primex: Contact also is Elaine St. Jean (e-mail both)
Elections - PM 1/2 day 15		
Tuesday, August 8		
DRA Classes - Full Day	Sam Greene-Dir.	Michelle Clark - confirmed on 3/2/23 (e-mail both)
Record Retention - Full Day 10	William Dow	wadow@ci.keene.nh.us
Wednesday, August 9		
Effective Communicaitons - Full Day	Diana Ferguson	Fee \$600.00 diana.ferguson2016@gmail.com
Town Clerk Jeopardy - Full Day	Cert. Committee	Sue, Erica, Daphne
Thursday, August 10		
Tax Collector Networking - Full Day	Cert. Committee	
MV/Titles - Full Day 15	Kathy Soucy -MV	DMV-Registrations Sue
	Kirsten & Mike Condran - Titles	DMV-Titles
Friday, August 11		
TC/TC Budget - 1/4 day	Cert. Committee	
Town Report - 1/4 day	Katherine Heck	NHMA kheck@nhmunicipal.org
Town Clerk Networking - 1/2 Day	Cert. Committee	Sue, Brenda

Contract DONE

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samuel.t.greene@dr

Contract DONE

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