



New Hampshire City & Town Clerks' Association

98TH ANNUAL CONFERENCE OCTOBER 11-13, 2023

“RECIPE FOR SUCCESS”

TUESDAY, OCTOBER 10TH Optional Training Day for points for those working toward CMC/MMC

Breakfast on your own (small coffee shop on premises with basic items)

9:00a-3:00p Athenian Dialogue – Book Selection “Eat Pray Love” by Elizabeth Gilbert

12:00p Boxed Lunch During Athenian Dialogue – working lunch in classroom

5:00p-7:00p Dinner at the Tap House simple pasta buffet with salad. Join the Executive Board and Conference Committee and Athenian attendees for an early dinner. They are opening the Tap House special for us. Minimum 25 max 60. *There isn't much up there for restaurants so if you are coming up on Tuesday night why not join us. The more the merrier!*

7:30p Executive Board Meeting

Board and Conference Committee Members gather to prep space for the start of conference.

WEDNESDAY, OCTOBER 11TH First day of the 2023 Conference

8:00a-9:00a Breakfast Buffet

9:00a-11:00a New Clerk's Workshop (clerks in office 1 year or less)

9:00a-11:00a Advanced Training – Education session for clerks in office 1 year +, we will use advanced topics in Motor Vehicle, Elections, Vital Records, Dogs and other MISC things we deal with in our offices. You've been asking, we heard you! Presented by your fellow Clerks. (Answers vetted by the State Partners)

10:00a-4:00p Vendor Exhibits and State Partner Booths Open

11:30a-1:00p Lunch Buffet

1:00p-2:00p Annual Meeting

Introduction of Hotel Manager, -Kerri Parker

Welcome from (Hotel Manager)
Welcome – Liselle Dufort, President
Salute to the Flag – Daniel Healey, 1st Vice President
Inspirational Words – Joan Dargie, 2nd Vice President
Executive Board Introductions – Liselle Dufort, President
Welcome New Clerks- Liselle Dufort, President

REPORTS SENT OUT TO ALL CLERKS:
Minutes from 2022 Annual Meeting
Treasurer’s Report
Report of the Legislative Committee
Reports of the Six Regional Workshops
Report of the Vital Records Improvement Committee
Report of the Audit Committee

Longevity Awards for 2023 – Liselle Dufort, President
Resolutions in Recognition of Clerks – Sue McKinnon

Election of Officers:
For 2nd Vice President Kenneth Story, Grantham Town Clerk
For 1st Vice President Joan Dargie, Milford Town Clerk
For President Daniel Healey, Nashua City Clerk
For Secretary Sherry Farrell, Londonderry Town Clerk
For Treasurer Andrea Kohler, Treasurer

Discussion and voting on Proposed Bylaw Changes as amended by the Executive Board
Recognition of Vendors – Nicole Merrill

Other Business

2:00p-2:30p	Vendor Exhibits and State Partner Tables Open – Please take some time to visit them...
2:30p-4:30p	Mental Fitness - Building Powerful Habits for a Positive Mind - Carl Weber from PRIMEX - 2021020..
4:30p-5:30p	Hospitality – Join us for some great networking and snacks
6:00p-7:00p	Cocktail Reception/Cash Bar Poolside weather permitting
7:00p-10:00p	Dinner Buffet and Entertainment to follow

THURSDAY, OCTOBER 12th Day 2 of Conference

7:30a-9:00a	Breakfast Buffet
7:30a-9:00a	Conference Registration – All Raffles, Merch Sales Open

10:00a-4:00p	Vendor Exhibits and State Partner Tables Open – Take the time to visit them, they are here for YOU...
9:00a-11:30p	City Clerk education - and those that don't do MV - TBD
9:00a-11:30p	MV/Title/Audit
11:30a-1:00p	Lunch
1:00p-4:00p	SOS/Elections Division/DVRA
2:30p-2:45p	Afternoon Break with Vendors
4:00p-4:30	Vendor Raffle Drawings, Raffle Basket Tickets will be pulled, 50/50 drawing, Regional Basket Drawings
4:45p-5:45p	Hospitality - Join us for some great networking and snacks
6:00p-7:00p	President's Reception/Cash Bar - Poolside weather permitting
7:00p-10:00p	Annual Banquet Recognition of Past Presidents Induction of Officers

FRIDAY, OCTOBER 13th Final Day of Conference

7:30a-9:00a	Breakfast Buffet
8:00a-9:00a	Executive Board Meeting – Bring your breakfast to meeting room
9:00a-10:30a	DOGS! Creative ways to work on compliance and discussion about the warrant process and how different towns handle this with and without PD involvement. Presented by your fellow Clerks.
10:30a-11:30a	Round Table/Rap Session with State Agencies
11:30a	Hotel Checkout